



Provider Portal Online Registration Manual

Table of Contents

- STEP 1 3
 - Register for an Account..... 3
- STEP 2..... 4
 - Complete Registration Form 4
 - Login Information/Terms of Service Agreement* 5
- STEP 3..... 6
 - Confirm Registration Summary & Validate Email 6
- STEP 4..... 7
 - Finalize 7

STEP 1

Register for an Account

1. Access portal via the following URL:

<https://swhiweb.seniorwholehealth.com/providerportal/>

2. Click on 'Register Account'



User Login

Sign in here to access your secure account.

Username

Password

Log In

[Forgot your Username or Password?](#)

Create Account

Register now for a secure account.

Once signed up and approved, you'll be able to:

- Check Member Eligibility
- Check Claim Status
- Check Your Panel
- And More to Come...

Register


STEP 2

Complete Registration Form

1. Enter your personal information on the registration form. Please do not fill out this section for someone else.
2. Provider NPI **is required**; TIN is only required for those records that are 'pay-to' entities.
3. Enter a Senior Whole Health (SWH) Claim ID billed in the past 2 months. (*This is required information.*)
4. Enter the amount paid for the SWH Claim ID you provide. (*This is required information.*)

Please note: If there is no match for the NPI/TIN/Claim ID/Paid Amount, you will not be able to proceed. Additionally, you must build a unique account for each NPI you are affiliated with.

Provider Portal



SENIOR WHOLE HEALTH
Simple. Secure. Independent.


Registration Form



User First Name	MI	User Last Name	Provider NPI
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Organization Name			Provider TIN
<input type="text"/>			<input type="text"/>
Work Mailing Address			
Address Line 1			Claim ID
<input type="text"/>			<input type="text"/>
Address Line 2 (optional)			Paid Amount
<input type="text"/>			<input type="text"/>
City	State	ZIP Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address			
<input type="text"/>			
Phone	Ext (optional)	Fax (optional)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	



Login Information/Terms of Service Agreement



1. Create an original user name and password for your account
2. Choose your personal security questions and choose your answers
3. If you agree to the Terms of Service, please click "I Agree"
4. Click 'NEXT'



Login Information

Username 

Password  Confirm Password 

Security Question 1 
 

Security Question 2 
 

Security Question 3 
 

Answer

Answer

Answer

I Agree to the [Terms of Service](#)

STEP 3

Confirm Registration Summary & Validate Email

1. Review and confirm all of your information on the Registration Confirmation Summary Page
2. Check your email for a verification code.
3. Enter the Verification Code into the field next to 'VERIFICATION CODE'
4. Click 'SUBMIT'

PROVIDER PORTAL

ALMOST DONE...

Email Verification
You must verify your email in order to complete registration. We have just emailed a verification code to you. Please check your email and type in the verification code to continue.

VERIFICATION CODE

Registration Confirmation Summary

User Details			
USER FIRST NAME User first name	MI	USER LAST NAME User last name	
ORGANIZATION Testing Billing Group PC 55 Main Street		PROMDER NPI 1922002286	PROVIDER TIN 042103825
Boston MA 02130			
EMAIL ADDRESS jgreenberg@seniorwholehealth.com		CLAIM ID 15356E0004262	PAID AMOUNT 341.25
PHONE: 7189978787	EXT	FAX	

Login Information

USERNAME JoshTEST	PASSWORD JoshTEST123#	<input type="checkbox"/> SHOW PASSWORD
SECURITY QUESTION 1 What is the name of your favorite childhood friend?	ANSWER boston	<input type="checkbox"/> SHOW ANSWERS
SECURITY QUESTION 2 What is your grandmother's first name?	ANSWER boston	
SECURITY QUESTION 3 What is your mother's middle name?	ANSWER boston	

STEP 4

Finalize

You should receive an email on behalf of SWH within 1-2 business days approving your registration. Once approved, you may log in at your convenience.